

Enteral (PEG) Feeding Policy

1. Purpose:

YMCA Whittlesea is committed to ensuring all participants are supported in appropriate ways, in a safe environment and in a way that recognises their rights and needs. This policy aims to outline a process of supporting those who receive appropriate care with consideration to their privacy, dignity and personal safety through the provision of enteral feeding.

2. Scope:

This Policy and Procedure is applicable to all staff and volunteers who are responsible for the management of Enteral Feeding, within of all Community Services at the Y.

3. Policy

The Y has developed this policy to ensure that service users receive appropriate care with consideration to their privacy, dignity and personal safety through the provision of enteral feeding. This policy aims to further ensure that care is provided in a manner that is proportionate to needs of the service user and limits clinical risks.

3.1 The role of the support worker/ disability service leader at the Y:

Support workers/ disability services leader at the Y may be required to support a person who is reliant on enteral feeding. The requirements of this role will be clearly documented in an enteral management plan that has been developed and is overseen by an external health practitioner.

Only staff who have been suitability training including presentation of a certificate will be permitted to administer enteral feeding.

4. Definitions:

Staff - any person employed by YMCA Whittlesea by either paid employment or contract.

Volunteer - any person engaged by YMCA Australia in a voluntary capacity.

Enteral Feeding - refers to intake of food via the gastrointestinal (GI) tract. Enteral feeding may mean nutrition taken through the mouth or through a tube that goes directly to the stomach or small intestine.

Health Practitioner- means a physician and surgeon, psychiatrist, psychologist, dentist, resident, intern, podiatrist, chiropractor, licensed nurse, dental hygienist, licensed clinical social worker or associate clinical social worker, marriage, family, and child counsellor, or any other person who is currently licensed under Division 2.

5. Related Policies, Procedures and Supporting Documents

- Registration and Assessment Policy and Procedure
- Client specific enteral feeding and management plans
- YMAC Incident report form
- Y Whittlesea Community Services Assessment and Registration Form

6. Legislative and Industry Requirements

- Disability Act 2006
- Victorian Charter of Human Rights and Responsibilities Act 2006
- United Nations Convention on the Rights of Persons with Disabilities 2007
- National Disability Insurance Scheme Act
- National Disability Insurance Scheme Guidelines 2018
- National Disability Insurance Scheme (Provider Registration and Practice Standards) Rules 2018

7. Useful Links and Resources

- Gastroenterological Nurses College of Australia (GENCA)
- Gastroenterological Society of Australia (GESA) - Gastrointestinal procedure factsheets • Australian Society for Parenteral and Enteral Nutrition (AuSPEN)
- Dietitians Association of Australia (DAA) • Speech Pathology Australia (SPA)
- Department of Veterans Affairs (DVA)
- Living Longer Living Better (Government website)
<http://www.livinglongerlivingbetter.gov.au/> - Home care packages
<http://www.livinglongerlivingbetter.gov.au/internet/living/publishing.nsf/Content/home-care-packages-program-guidelines>
- Gastrostomy information and support service (GISS)

8. Consequences of Breaching this Policy

All elements of this policy must be adhered to, and any breach will be dealt with in accordance with the [YMCA Whittlesea Disciplinary and Termination Policy](#).

9. Policy Owner

The Community Services Manager is responsible for keeping this policy current, including making amendments as required and regular reviews as scheduled.

10. Document Control

Review of this policy will be undertaken every two years, or prior as required by law, in consultation with appropriate YMCA personnel.

Policy available on Y-MAC>Communication>Manuals and Files>Policies and Procedures

This document is due for review on 30/06/2022.

| Version: | Description of Amendment, Approver and Date: | Amended by: | DCR Updated | New Issue Date: | Policy Location: |
|----------|---|-----------------|-------------|-----------------|---|
| V2 | Splitting of Policy and Procedure into two separate documents Inclusion of NDIS Commission | Annette Jurisch | 8/07/20 | 10/06/20 | Shared:Drive>YMAC>Policies_Final>Community Services |
| V1 | Procedure re-implementation | Annette Jurisch | | 13/5/20 | Shared:Drive>YMAC>Policies_Final>Community Services |